

BSB50120

DIPLOMA of BUSINESS



Units of Competency

- BSBCRT511** Develop critical thinking in others
- BSBFIN501** Manage budgets and financial plans
- BSBOPS501** Manage business resources
- BSBSUS511** Develop workplace policies and procedures for sustainability
- BSBXCM501** Lead communication in the workplace
- BSBHRM525** Manage recruitment and onboarding
- BSBHRM529** Coordinate separation and termination processes
- BSBLDR522** Manage people performance
- BSBTWK502** Manage team effectiveness
- BSBAUD514** Interpret compliance requirements
- BSBOPS504** Manage business risk
- BSBPEF501** Manage personal and professional development

Smart and Skilled funding available for eligible students

Course Insights

Requirements: Police Check / Working With Children Check (workplaces may vary)

Work Placement: Recommended 80 hours

Course Duration: up to 12 months

Course Completion: Your certificate will be issued within 28 days of completing your course and requirements

Modes of Delivery

Online: Flexible, self-paced learning

Distance: Paper-based learning with support

Traineeship: Workplace-based training combined with study

Already working in the industry?
Ask about subsidised traineeship!



Contact Us
granville@hnh.org.au
(02) 9682 0100



BSB50120

DIPLOMA of BUSINESS (Leadership)



Units of Competency

- BSBCRT511** Develop critical thinking in others
- BSBFIN501** Manage budgets and financial plans
- BSBOPS501** Manage business resources
- BSBSUS511** Develop workplace policies and procedures for sustainability
- BSBXCM501** Lead communication in the workplace
- BSBHRM525** Manage recruitment and onboarding
- BSBHRM529** Coordinate separation and termination processes
- BSBPEF501** Manage personal and professional development
- BSBLDR522** Manage people performance
- BSBHRM412** Support employee and industrial relations
- BSBTWK502** Manage team effectiveness
- BSBTWK501** Lead diversity and inclusion

Smart and Skilled funding available for eligible students

Course Insights

Requirements: Police Check / Working With Children Check (workplaces may vary)

Work Placement: Recommended 80 hours

Course Duration: up to 12 months

Course Completion: Your certificate will be issued within 28 days of completing your course and requirements

Modes of Delivery

Online: Flexible, self-paced learning

Distance: Paper-based learning with support

Traineeship: Workplace-based training combined with study

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BSB50120

DIPLOMA of BUSINESS (Business Operations)



Units of Competency

- BSBCRT511** Develop critical thinking in others
- BSBFIN501** Manage budgets and financial plans
- BSBOPS501** Manage business resources
- BSBSUS511** Develop workplace policies and procedures for sustainability
- BSBXCM501** Lead communication in the workplace
- BSBHRM525** Manage recruitment and onboarding
- BSBHRM529** Coordinate separation and termination processes
- BSBHRM526** Manage payroll
- BSBOPS502** Manage business operational plans
- BSBOPS504** Manage business risk
- BSBPMG430** Undertake project work
- BSBTWK503** Manage meetings

Smart and Skilled funding available for eligible students

Course Insights

Requirements: Police Check / Working With Children Check (workplaces may vary)

Work Placement: Recommended 80 hours

Course Duration: up to 12 months

Course Completion: Your certificate will be issued within 28 days of completing your course and requirements

Modes of Delivery

Online: Flexible, self-paced learning

Distance: Paper-based learning with support

Traineeship: Workplace-based training combined with study

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